NCHU Master’s Program Regulations

Enacted in the 23rd University Affairs Meeting on Nov. 28th, 1992
Amended (Articles 2, 4, 10, 13, 15, 17, & 18, Added Article 1) in the 36th Academic Affairs Meeting on May. 15th, 1999
No. 88108908 official letter approved by Ministry of Education on Jun. 20th, 2001
No. 90083637 official letter approved by Ministry of Education on Jan. 10th, 2002
Amended in the 44th University Affairs Meeting on Jun. 13th, 2003
No. 0920119842 official letter (Articles 1 & 3) approved by Ministry of Education on Aug. 19th, 2003
No. 0930003829 official letter (Article 3) approved by Ministry of Education on Jan. 16th, 2004
No. 0930052777B official letter (Article 16) approved by Ministry of Education on Apr. 27th, 2009
Amended (Article 1) in the 51st Academic Affairs Meeting on Mar. 15th, 2006
No. 0950087751 official letter approved by Ministry of Education on Jun. 21st, 2006
Amended (Article 3) in the 53rd Academic Affairs Meeting on Oct. 10th, 2007
No. 0960087771 official letter approved by Ministry of Education on Jun. 8th, 2007
Amended (Articles 3-5, 7-8, 10, & 13) in the 54th Academic Affairs Meeting on Oct. 25th, 2007
No. 0970019456 official letter approved by Ministry of Education on Feb. 4th, 2007
Amended (Articles 3 & 13) in the 55th Academic Affairs Meeting on Oct. 27th, 2007
No. 0980006762 official letter approved by Ministry of Education on Jan. 13th, 2009
Amended (Articles 11) in the 56th Academic Affairs Meeting on May. 8th, 2009
No. 0990095257 official letter approved by Ministry of Education on Jun. 5th, 2009
Amended (Articles 3 & 13) in the 58th Academic Affairs Meeting on Oct. 26th, 2009
No.0970019456 official letter approved by Ministry of Education on Jul. 15th, 2009
Amended (Articles 3 & 13) in the 59th Academic Affairs Meeting on Dec. 13th, 2009
No.1000023301 official letter approved by Ministry of Education on Feb. 15th, 2010
Amended (Article 3) in the 62nd Academic Affairs Meeting on Oct. 25th, 2011
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Article 1 These regulations are adopted in accordance with Article 26 of the University Act and related regulations.

Article 2 Applicants who have done one of these four things can be admitted into the Master’s program at NCHU: 1) Applicant has followed education requirements that are equal to national universities, private universities/independent colleges, or foreign colleges recognized by the Ministry of Education. 2) Applicant has passed an admissions interview, or admission examination. 3) Applicant is a foreign graduate students who has been approved by the Ministry of Education and has passed the examinations interview. 4) Applicant is a foreign graduate students who has been approved by the NCHU Regulations for Foreign Students Admission Committee.

Other Master’s Program Admission Regulations are set out separately.

Article 3 After entering graduate schools, graduate students must find a thesis adviser before the end of the first semester. A graduate students' spouse or relatives within the third-degree of kinship (including relatives by blood and affinity) are prohibited from acting as the graduate student's thesis adviser or thesis examination committee member.

The list of thesis advisers shall be approved by chair of the department, graduate program, or credit course before it is submitted to Division of Registration, Office of Academic Affairs for record.
The thesis advisor must possess a degree recognized by relevant regulations to serve as member of the degree exam committee. Generally speaking, the thesis adviser should be a full-time NCHU teacher. However, the adviser may be a part-time teacher in NCHU or other universities, if approved by the chair of the department/graduate program.

Article 4 Master’s program courses can be categorized as follows:
A. Compulsory courses
B. Selective courses

Compulsory and selective courses are executed as passed by the departmental (graduate program or degree program) course committee meeting and the college/university course committee meeting.

Article 5 The chair of the department/graduate program/degree program and the thesis adviser shall determine the undergraduate basic courses that must be completed by graduate students of the master’s program, but the said courses are not included in the average grade of the semester or the graduation grade. Students who fail undergraduate basic courses or have not reached the first run selection standard of a reserved military officer are not allowed to take the second run selection exam of the reserved officer course.

Article 6 The permitted length of study for master’s programs is one to four years, but students who work may extend their length of study by one year if they have not completed the required courses credits or graduation thesis.

Article 7 Students of master’s program must complete at least 24 credits and 6 credits from their thesis. Any increase of credits necessary toward graduation may be determined in department/graduate program/degree program meetings and shall be reported to the Office of Academic Affairs.

Article 8 Graduate students must select courses according to “NCHU Regulations on Course Registration”.

Article 9 For master’s program students, the grading standard of 70 is the passing mark and 100 is the full mark. Failed compulsory courses must be retaken.

Article 10 The Graduation Exam for the master’s program students is an oral examination in general, held regularly at NCHU. Each department, graduate program, or degree program may decide to hold an additional written examination if necessary. The Implementation Rules for the Master’s Program Examination are a separate list of regulations.

Article 11 A student’s withdrawal from the master’s program is regulated by NCHU’s Student Study Regulations. Students who withdraw after having studied for less than one
year are not granted any certificate or documentation.

Article 12  Master’s program students who pass the graduation examination receive a master degree from NCHU.

Article 13  Master program students wishing to transfer to another department/graduate program/degree program can do so only after they have studied at their original program for at least one semester before the transfer application can be filed. The said application must be filed before the student registration date of the 4th semester (not counting the semester during which students are on leave of absence), and approved by the chair of the original department/ graduate program/ degree program. This application must also be approved by the department/graduate program/ degree program that the student wishes to transfer to. Afterwards, the Dean of Academic Affairs and the President of NCHU must also approve the application.

The said application must be filed no later than 7 days prior to the beginning of the semester and can only be filed once.

Students who transfer to another department/graduate program/degree program are prohibited from requesting an extension of the study period. To receive a degree from the department/graduate program/degree program to which the students transfer, they must fulfill all graduation requirements of the said program.

Article 14  Master’s program students must follow all NCHU regulations. If there is a violation of the regulations, students must receive punishment according to the NCHU Student Study Regulations.

Article 15  Scholarships and grants for master’s program students are governed by the Regulations for Graduate Student Scholarships and Grants.

Article 16  These regulations and any amendments hereto shall be reviewed at the Academic Affairs Meetings, publicly announced, implemented, and submitted to the Ministry of Education for record.