

## The NCHU Regulations on Undergraduate Double Major Studies

Enacted in the 234<sup>th</sup> Administrative Meeting on Apr. 19<sup>th</sup>, 1995  
No.029902 official letter approved by Ministry of Education on Jun. 27<sup>th</sup>, 1995  
No.029902 official letter approved by Ministry of Education on Sep. 1<sup>st</sup>, 1995  
Amended in the 34<sup>th</sup> Academic Affairs Meeting on Oct. 23<sup>rd</sup>, 1997  
Amended in the 253<sup>rd</sup> Academic Affairs Meeting on Nov. 5<sup>th</sup>, 1997  
Amended (Articles 2, 4, & 5) in the 35<sup>th</sup> Academic Affairs Meeting on Mar. 31<sup>st</sup>, 1998  
Amended (Article 8) in the 38<sup>th</sup> Academic Affairs Meeting on Oct. 18<sup>th</sup>, 1999  
Amended (Articles 2, 4, & 6) in the 44<sup>th</sup> Academic Affairs Meeting on Oct. 31<sup>st</sup>, 2002  
Amended (Articles 1, 2, 3, 4, 6, 10, 11, & 13) in the 46<sup>th</sup> Academic Affairs Meeting on Oct. 23<sup>rd</sup>, 2003  
Amended (Article 4) in the 47<sup>th</sup> Academic Affairs Meeting on Mar. 25<sup>th</sup>, 2004  
Amended (Article 14) in the 48<sup>th</sup> Academic Affairs Meeting on Oct. 21<sup>st</sup>, 2004  
No. 0930177320 official letter approved by Ministry of Education on Jan. 10<sup>th</sup>, 2005  
Amended (Articles 2, 4, 5, 8, 10, & 12) in the 54<sup>th</sup> Academic Affairs Meeting on Oct. 25<sup>th</sup>, 2007  
No. 0970019456 official letter approved by Ministry of Education on Feb. 4<sup>th</sup>, 2008  
Amended (Article 10) in the 55<sup>th</sup> Academic Affairs Meeting on Mar. 28<sup>th</sup>, 2008  
No. 0970121507 official letter approved by Ministry of Education on Jul. 2<sup>nd</sup>, 2008  
Amended (Article 5) in the 57<sup>th</sup> Academic Affairs Meeting on Mar. 26<sup>th</sup>, 2009  
No. 0980095257 official letter approved by Ministry of Education on Jun. 5<sup>th</sup>, 2009  
Amended in the 58<sup>th</sup> Academic Affairs Meeting on Oct. 26<sup>th</sup>, 2009  
No. 0980122690 official letter (Article 14) approved by Ministry of Education on Jul. 15<sup>th</sup>, 2009  
Amended (Article 3) in the 62<sup>nd</sup> Academic Affairs Meeting on Oct. 25<sup>th</sup>, 2011  
No. 1010061145 official letter (Article 3 & 10) approved by Ministry of Education on Jul. 4<sup>th</sup>, 2012  
Amended (Article 2) in the 64<sup>th</sup> Academic Affairs Meeting on Oct. 23<sup>rd</sup>, 2012  
No. 1020009173 official letter Approved by Ministry of Education on Feb. 4<sup>th</sup>, 2013  
Amended (Article 4) in the 72<sup>nd</sup> Academic Affairs Meeting on Oct. 25<sup>th</sup>, 2016  
(Article 4)No. 1060004671 official letter approved by Ministry of Education on Jan. 20<sup>th</sup>, 2017

- Article 1 These regulations are adopted in accordance with the Degree Award Law, the University Law and the Administrative Rules of the University Law. The regulations are established to broaden students' area of study, meet students' needs, and increase their career opportunities.
- Article 2 Undergraduates who have completed the first-year academic program with outstanding performances may apply for pursuit of a double major within 2 weeks after the registration date in the second academic year. Students who transferred into NCHU may apply for pursuit of a double major only after they have studied in NCHU for a year.  
Undergraduate students are not allowed to pursue a double-major by taking extension education courses; extension education program students are not allowed to pursue a double-major by taking non-extension program courses.
- Article 3 “Good academic standing” stated in Article 2 is defined as anyone having a grade point average (GPA) of 80% or higher in the previous academic year or anyone whose GPA is ranked within the top 10% or within top 5 highest students of his/her class. Moreover, the student's conduct must be graded 85% or higher and his/her physical education grade is 70% or above.
- Article 4 Students' application to pursue a double major shall be approved and signed by both the dean of their original college and the dean of college to be double majored in and shall be reported to the Registration Division for record.
- Article 5 The graduation requirements for students in pursuit of a double major shall be based on the relevant regulations applicable at the time (year) when the application was approved. Double major students not only have to fulfill all graduation credit

requirements of their original study, they must also complete all core courses for the second major in order to be granted a double major degree.

Students who did not complete or are short of 40 credits for the second major must make up for those credits by taking courses designated by the second-major department or degree program.

Students who withdraw from their double major study but have completed credit requirements for a minor degree can be granted a minor degree. For double-major students who fail to acquire enough credits for either a second-major degree or a minor degree, the additional credit courses taken can be considered as credits toward graduation from their original program as long as the courses are related to their original field of study.

Article 6 Students who have extended their period of study due to pursuit of a double major and take 9 or less credits shall pay credit fees. The said students who take 10 or more credits shall pay the full amount of tuition and miscellaneous fees. Undergraduate students in Extension Education Programs under the said circumstance shall pay credit fees.

Article 7 Double major students should take core courses for the second major during the regular semester. In the event of course schedule conflict between the students' first and second major, they may attend summer courses in compliance to the NCHU Regulations for Summer Courses.

Article 8 Double major students' credits taken for the first and second major in each semester shall both be calculated and reported on the transcript issued by the first major department (or degree program).

Article 9 Double major students who are unable or unwilling to continue their pursuit of a second major shall be allowed to withdraw from the second major study with the approval from the deans of both departments.

Article 10 At the end of double major students' two-year study time extension, those who have acquired necessary credits for graduation from their first-major department (or degree program) but failed do so for their second-major department (or degree program) may declare withdrawal from the double-major study within the permitted time frame (December 1 to 31 for the first semester; May 1 to 31 for the second semester). The aforementioned students are eligible for receiving a degree from their original-major department or degree program; but are not permitted to finish their double major study after graduation.

If the aforementioned students do not wish to withdraw from the second-major study, they may request extension of study period for another year, but they must withdraw if they still fail to complete all required core courses in the second-major at the end of the one-year extension. The aforementioned students who fail to

fulfill double-major requirements may still be granted a minor degree if they have acquired enough credits for receiving a minor degree in the second field of study.

- Article 11 Transferred undergraduate students who pursued a double major in their previous university shall re-apply for double major eligibility in NCHU.
- Article 12 Once students fulfilled the double-major credit requirements, their double-major (in a department or a degree program) status will be noted in their Chinese or English transcript, diploma, transfer certificates and other certificates.
- Article 13 For students who fulfill the graduation requirements of a double-major, the aforementioned information will be noted in their student information data, diploma, graduating students list, and each year's transcript.
- Article 14 These regulations and any amendments hereto shall be reviewed at the Academic Affairs Meetings, publicly announced, implemented, and submitted to the Ministry of Education for record.



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