

NCHU Graduation Guidelines for Master's & Doctoral Degree Eligibility

Enacted in the 44th Academic Affairs Meeting on Oct. 31st, 2002
Amended (Articles 2 & 3) in the 53rd Academic Affairs Meeting on Apr. 10th, 2007
Amended (Article 2) in the 79th Academic Affairs Meeting on May. 5th, 2020

- I. NCHU has been authorized by the Ministry of Education to establish NCHU's Graduation Evaluation Guidelines for Master's & Doctoral Degree Eligibility (hereafter named: Guidelines).
- II. NCHU's Graduation Evaluation for Master's & Doctoral Degree Eligibility shall be conducted by way of a first and second evaluation, and the procedures for those evaluations are stated below:
 - A. First Evaluation
 1. First Evaluation: Each college conducts its own evaluation.
 2. Conduct for the First Evaluation: When the graduate student submits their "application for [degree examination](#)" during each semester, the college shall evaluate the student's transcript (including last semester's work, still in progress). This application will be provided by the Office of Academics & Affairs, and the graduation requirements have been established by each college or institute.
 3. Materials Required for the First Evaluation:
 - (1) Completion of all required major and elective courses
 - (2) Completed credits from non-major college
 - (3) Completed the required number of credits required for graduation
 - (4) Completion of the thesis draft
 - (5) Completion of all make-up courses or assessments required by the college
 - (6) Must have already passed doctorate candidacy assessment (doctoral student only)
 4. Time of the First Evaluation: From the beginning of October until the end of December in the first semester, or from the beginning of March until the end of June in the second semester.
 5. After passing the first evaluation, all materials from the first evaluation shall be transferred to the Registrar for the second evaluation.
 - B. Second Evaluation
 1. Second Evaluation: Registration Division of the Office of Academics & Affairs conducts the evaluation.
 2. Administration to the Second Evaluation: Transcript of the student applying for [degree examination](#) (including last semester's work, still in progress), and the list of graduation requirements established by each college and institute shall be evaluated again
 3. Materials Required for the Initial Stage (before [degree examination](#))

(1) Second Evaluation:

- (a) Must have already passed doctorate candidacy assessment (doctoral student only)
- (b) Completion of all required major courses
- (c) Completed the required number of credits for graduation
- (d) Number of school years attended

(2) Time for Second Evaluation: same time as the first evaluation.

(3) After passing the second evaluation, the graduate students shall be eligible to apply for [degree examination](#).

4. Second Stage of the Second Evaluation (after the [degree examination](#)):

(1) Materials Required:

- (a) All required courses and the conduct of behavior require grades of 70 or higher to be considered passing.
- (b) Completion of the required number of credits required for graduation
- (c) [Degree examination](#) grade of 70 or high required to be considered passing
- (d) Thesis shall be completed, amended, and published.

(2) Time of the Second Stage: After the oral thesis examination during the first semester and before the start of second semester. After the oral thesis examination in the second semester and before the start of first semester of the next academic year.

(3) After passing the second evaluation, a diploma shall be granted to the student upon the completion of the university's release form and the return of their student identification card.

III. The printing and distribution of all diplomas shall be managed by the Registrar's Office of NCHU. A copy of the yearbook will also be distributed to graduating students by the Registrar in accordance with university regulations.

IV. These Guidelines shall be implemented after being passed by the Academic Affairs Meetings, and submitted to the Ministry of Education. The same applies in the case of any amendments.