

NCHU Guidelines for Doctoral Candidacy Evaluation

Enacted in the 23rd University Affairs Meeting on Nov. 28th, 1992
No. 69522 official letter approved by Ministry of Education on Dec. 17th, 1992
Approved in the 32nd University Affairs Meeting on Jun. 16th, 1997
No. 8619199 official letter approved by Ministry of Education on Oct. 14th, 1997
Amended in the 44th University Affairs Meeting on Jun. 13rd, 2003
No. 0920119842 official letter (Articles 1 & 3) approved by Ministry of Education on Aug. 19th, 2003
Amended in the 45th University Affairs Meeting on Dec. 5th, 2003
No. 0930003829 official letter approved (Article 2) by Ministry of Education on Jan. 16th, 2004
No. 930052777B official letter approved (Article 7) by Ministry of Education on Dec. 17th, 2004
Amended in the 46th University Affairs Meeting on May 7th, 2004
No. 0930090815 official letter approved by Ministry of Education on Jul. 13rd, 2004
Amended (Article 1) in the 51st Academic Affairs Meeting on Mar. 30th, 2006
No. 0950138148 official letter approved by Ministry of Education on Sep. 21st, 2006
Amended (Articles 2-6, 8, & 9) in the 54th Academic Affairs Meeting on Oct. 25th, 2007
No. 0970019456 official letter approved by Ministry of Education on Feb. 4th, 2008
Amended (Article 4) in the 56th Academic Affairs Meeting on Oct. 27th, 2008
No. 0980006762 official letter approved by Ministry of Education on Jan. 13rd, 2009
Amended in the 58th Academic Affairs Meeting on Oct. 26th, 2009
No. 0980122690 official letter (Article 10) approved by Ministry of Education on Dec. 17th, 2009
Amended (Article 4) in the 66th Academic Affairs Meeting on Oct. 29th, 2013
No. 1020196254 official letter approved by Ministry of Education on Dec. 31st, 2013
Amended (Articles 1-10) in the 79th Academic Affairs Meeting on May. 5th, 2020
Amended (Articles 2 & 8) in the 80th Academic Affairs Meeting on Oct. 28th, 2020
No. 1090176023 official letter approved by Ministry of Education on Jan. 5th, 2021
Amended (Article 7) in the 82nd Academic Affairs Meeting on Nov. 5th, 2021
No. 1100166062 official letter approved by Ministry of Education on Dec. 7th, 2021

- I. These Guidelines are adopted in accordance with Article 26 of the University Law by the MOE and Degree Award Law and other applicable regulations. The adoption of these guidelines is to promote the doctorate student's research ability and to assure their essential academic education.
- II. All doctorate students of NCHU must sign up for strict doctoral candidacy evaluation held by their major/department/degree program and acquire all credits for graduation before they are allowed to begin thesis writing. Students must pass the candidacy evaluation before they can apply for the examination.
- III. After students apply for the candidacy evaluation, their department/graduate program/degree program shall arrange a "doctoral candidacy evaluation committee" for the said students. Each evaluation committee shall consist of no less than five members, including the thesis advisor. Regulations governing the election of the committee convener and other members shall be established by each department/graduate program/degree program.
- IV. A member of the Ph.D. Candidate Qualifying Examination Committee must possess a degree recognized by Degree Conferral Law to serve as a committee member on Ph.D. Candidate Qualifying Examination. In general, the full-time teachers at NCHU are qualified to be the Ph.D. Candidate Qualifying Examination Committee members. If have been approved by the chair of the department/institute/program, the part-time teachers at NCHU or any other institute/university may also be on the foresaid committee.
A graduate student's spouse or relatives within the third-degree of kinship

(including relatives by blood and affinity) are prohibited from acting as the graduate student's thesis advisor or a committee member on his/her Ph.D. Candidate Qualifying Examination.

- V. The doctoral candidacy evaluation committee shall be administered once each semester. Each department/graduate program/degree program shall determine their application deadline, evaluation date and time.
- VI. The form for the doctoral candidacy evaluation shall be established by each department/graduate program/degree program, may it be written, oral, report writing, or other appropriate means of evaluation. The scope of the evaluation and other relevant regulations must be announced by the department/graduate program/degree program beforehand.
- VII. Doctoral students who have failed [to complete their doctorate degree candidacy evaluation within the time scope set by their major \(department or degree program\) or fail to pass their doctorate degree candidacy evaluation may retake the test](#), and those who failed twice will be required to withdraw from the program.
- VIII. Each department/graduate program/degree program shall notify the Office of Academic Affairs (OAA) of the students who have passed the doctorate candidacy evaluation. The Doctoral Degree shall be granted when the said student has completed all of the graduation requirements, finished their thesis, works/ proof of achievement with written report or technical report, and has passed the degree examination.
- IX. Each NCHU department/graduate program/degree program shall establish its own specific implementation regulations for doctoral candidacy evaluation in accordance with these guidelines. The said regulations must be reported to the NCHU Office of Academic Affairs, then publicly announced before they take effect.
- X. These regulations and any amendments hereto shall be reviewed at the Academic Affairs Meeting, publicly announced, implemented, and submitted to the Ministry of Education for recording.